The lease to installment loan device upgrade is great for consumers who may want to transition into new technology prior to the end of the lease term. With this option, the consumer applies for a new Allegro Credit Installment Loan and, if approved, enters a new installment loan agreement to purchase the device. The provider then pays off the remaining lease balance, if applicable, as an incentive for consumers to upgrade to new technology.

If the consumer has a zero balance at the end of the lease term, meaning all payments and any applicable charges are paid, there is no funding offset and the consumer is not eligible for the lease to installment upgrade process. They would be eligible to apply for an installment loan through Allegro Credit.

Lease patients should return their hearing devices directly to the merchant, not Synchrony. Please see Section 7 of the updated Lease Addendum in the Allegro Portal at: Help, Merchant Agreements, Lease Addendum – Product Returns and Surrenders.

At the time of delivery of device(s) under installment loan, you must recover the leased device and notify Allegro Merchant Services at Allegro\_Support@syf.com with the lease account number, device serial number, and return date.

Note: This automated process replaces the manual upgrade process previously available.

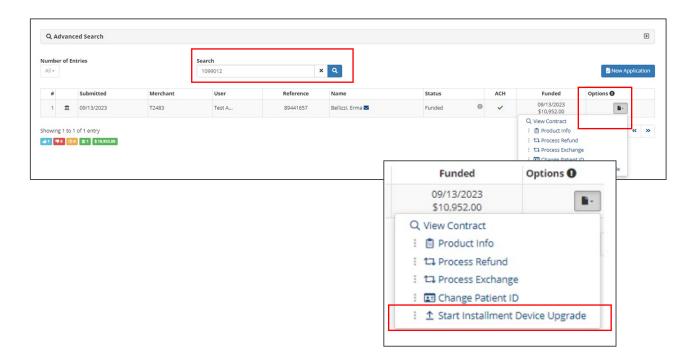


If you need help, you can choose Help, Contact Us from the Allegro Portal Main Menu.

Merchant Support (877) 744-2290 Customer Support (800) 644-8494 Allegro\_Support@syf.com



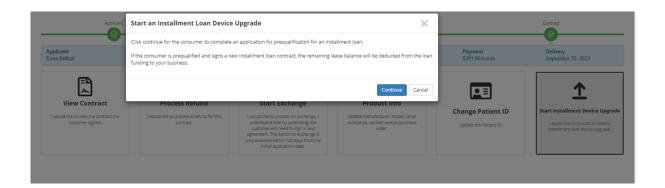
To start the Lease to Loan process, search for the applicant by selecting Applications from the main menu. Type the applicants last name in the Search box. Then, click on the Options Menu icon. Select Start Installment Upgrade from the Options Menu.



2 Select the tile Start Installment Upgrade.



Read the notice on your screen. You will complete the application with the consumer and check to see if they are prequalified to upgrade their lease to an installment loan. If the consumer completes the installment loan, the remaining lease balance will be deducted from the loan funding to your business. Press Continue.



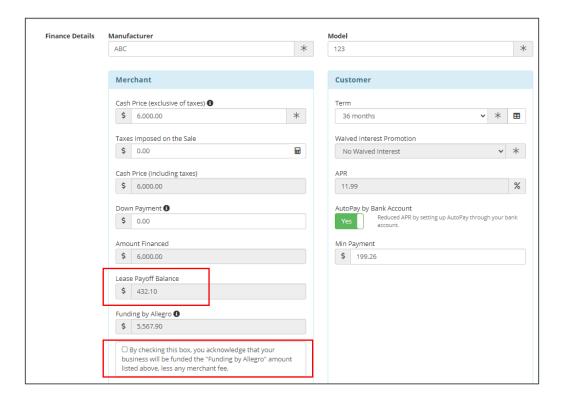
Most of the Application is pre-filled for you. You must enter the consumer's Date of Birth and Social Security Number. Then, after you have verified ID and address information is correct, and they agreed to a soft credit check that will not impact their credit score, check the box indicating this. Select the Continue.



5 Select the Program that the consumer chooses from the options that appear.



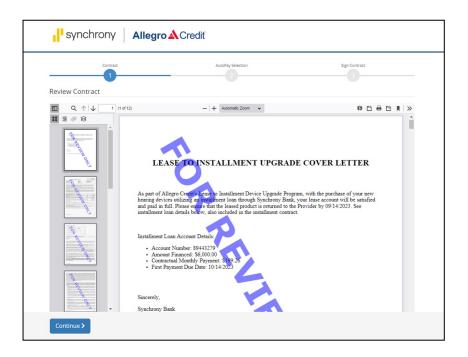
Complete the Terms screen. Notice that there is a field called Lease Payoff Balance that is entered automatically. This is the amount remaining on the Lease. The Funding by Allegro field is calculated based on the Cash Price Including Taxes less any Down Payment (which you will collect from the consumer) and less the Lease Payoff Balance. Check the box under Funding by Allegro to indicate that you acknowledge that your business will be funded the amount in the Funding by Allegro box less any merchant fee. Press the green Continue button.



7 The Contract screen appears. Select Sign Contract. Confirm that the consumer will control the device to complete the signing process by pressing the blue Continue button.



After selecting Sign Contract, you will see the review screen. Note that the first page of the Review Contract screen is a letter describing the program. The consumer will scroll down to review the contract and continue with the payment and signing process.



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